EndNote Web Computer Set-up Checklist

1. Set up an EndNote Web account.

2. If you use MS Word, download the Cite While You Write™ for Windows or Macintosh.

   (Do not use the Download Windows MSI link to set up your own computer.)
   See the EndNote Web guide or EndNote Web help for installation instructions.

3. If you use the Firefox browser, download and install the Firefox plugin.
4. In EndNote Web, go to the Format tab and click the Select Favorites link.

Choose the styles you will be using. These styles will appear in the Bibliographic Style drop box in EndNote Web and in Word. (Additional styles can be requested by contacting Rebecca Hedreen.)

5. In Word, find the EndNote Web toolbar—it will appear in various places depending on your version of Word. If you do not see the EndNote toolbar, try clicking View and Toolbars. If you do not automatically get a login request, click the Options or Preferences icon on the toolbar. Be sure your Application is set to EndNote Web (not EndNote) and enter your login information.

You should now be all set to use EndNote Web on your computer.

Contact Rebecca Hedreen, hedreenr1@southernct.edu, if you have problems with EndNote Web.