PREFACE

It has been at least five years since a unitary annual report for Buley Library has been attempted. In normal circumstances, such efforts represent the Director’s view of things and the librarians have generally regarded them as his or her prerogative, or less enviously, obligation. Five years is a long time, however, and last spring a group of librarians, sitting with acting director Dean Edward Harris, agreed that it would be a good thing all around if they could come up with an annual report for the year 2006-2007.

Many librarians have contributed to the present effort, while the Spokesperson Paul Holmer has attempted to wield the proverbial scissors and paste to make the parts into a whole. In doing so he has developed a new respect for the editor’s craft and has congratulated himself that he chose librarianship rather than the publishing trade. The consolation for all is that this is a task not likely to be repeated in the near future. He would like to thank all the staff for their contributions and asks their forgiveness for any irritation that he may have caused as he stumbled through the process.
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EXECUTIVE OVERVIEW
Edward Harris

The academic year 2007 was a good one for Buley Library as the librarians worked to provide more service to more patrons. Working in a library like Buley underscores the extent to which librarianship is a helping, and satisfying, profession. The acquisitions budget continued to grow but not quite at the same rate as serials costs, the biggest single category of acquisitions. In the fastest growing component of this category, Buley’s count of full-text electronic journals reached 42,000 titles, up from about 18,000 just three years ago and 2,300 when this 21st Century began seven years ago.

More important than the success Buley enjoyed this past year is the optimism with which everyone is looking forward to its new home. The new 135,000 square foot addition, when added to the completely renovated 110,000 square feet in the present Buley building, will more than double the space available. Many of the limitations imposed by the present building will be overcome. Much needed space for computer labs, study areas, group study rooms, a quadrupling of seating, and growth in the library collection will provide opportunities for the library to occupy its rightful place as a magnet for students, faculty and all members of the campus community.

The new library will truly become the center of campus. It will enable the sorts of exhibitions, performances, and programs that many libraries employ to attract members of the community to the library but which space limitations have made next to impossible in the existing space. We all look forward to seeing you there soon!
At approximately 2:00 a.m. November 21, 2006, Tuesday morning, a serious valve malfunction on a water main was discovered at the construction site of the new addition to Buley Library. The basement of Buley Library flooded and in the lowest point, the Auditorium (aka Art Gallery, Atrium), the water was 6 feet deep. The surge covered the rest of the ground floor to a height of about eight inches. To add to the damage, the water carried a great deal of dirt and other debris in with it leaving a layer of brown sludge wherever it had been.

Facilities staff, the University Police, the Regional Water Authority and the New Haven Fire Department worked through the night to stabilize the situation. By the next morning arrangements had been made for Document Reprocessors of New York, Inc., (Middlesex, NY) to begin the ‘pack-out” which began that same day and continued through the Thanksgiving weekend while the local ServPro franchise undertook the clean-up.

All library materials on the ground floor were removed, all but a handful going to Document Reprocessors’ venue in the vicinity of Rochester New York where they were frozen until they could be evaluated.

Their relocation meant that the Atrium, Juvenile, Oversize and Theses Collections were not available to library patrons. We were fortunate that the evaluation process was handled quickly and most of our ground floor books, with the exception of the Atrium material, suffered little water damage. All Juvenile, Oversize and thesis books, except the books on bottom shelves, could be returned to Buley Library. The library will need to evaluate the “bottom shelf” books to decide if they can be returned to the collection, or considered beyond repair and removed from the collection.

Most of the books stored in the atrium were seriously damaged and will not be returned to the library. These books will be evaluated by the subject selectors for reordering. The roughly 11,000 Special Collections including SCSU dissertations, most of the contents of the old X Cage, and approximately 3,200 historic textbooks have all been lost. Other Special Collections items stored in Room 20 were damaged; just how many is unclear at this point.

The ground floor had significant water damage and would need extensive remodeling before it could be used by library staff and our library patrons. Our administration decided that the ground floor would be turned over to the construction company, and our collections would be housed in the old student center. This decision allowed the construction company to store their equipment and to begin preparation for the future renovation of the old Buley Library. Of course, the student center needed to be cleaned, kitchen equipment removed, and shelving put up before we could occupy the building.
We patiently waited for the building’s renovation to be completed, and finally some of our books were brought back from New York. Amodio Movers were hired to pick up the books and transported them back to the old student center. The moving company shelved all of these collections quickly and efficiently. Our student workers began to shift and shelf read some sections in the student center to make it easier for staff access. We did find shelving space for the Dissertations and Honors Theses on the second floor of the library, so this collection was immediately accessible.

For the first time, Buley now has a library off-site shelving facility on our campus. We discussed the merits of staffing the old student center and becoming a satellite library with open access to the stacks. After analyzing the staffing and technical requirements needed to operate as a full service library, we concluded that a paging service would be a better option.

Our next step was to develop a policy for retrieving this material for our students and faculty. We developed forms and established specific times for retrieving these requests. A system for notifying our library patrons about their requests was also implemented. Publicity regarding the paging system was announced through the library’s web page. All library personnel at the reference and circulation desks were informed about the new service.

Fortunately the semester was coming to an end and library needs were slowing down. Class assignments and library research still required research and library support. Interlibrary Loans and the Consuls interlibrary loans systems became vital services that would supplement the loss of these collections. Our library patrons needed information about what library collections were available and how to locate unavailable resources from other libraries. The library’s Web page was a useful source for announcements and updates on what services were available for our library patrons. Our patrons were very sympathetic to the situation, and everyone worked diligently to solve general and individual research questions.
Library construction continues on the new library addition, and we have a tentative move-in date scheduled for winter intersession 2008. Over the summer we will be working on several projects in preparation for the move. The entire Oversize and Juvenile collections have been shelf read. We will begin inventorying the Juvenile and Oversize Collections to determine exactly what books are missing or damaged. These missing lists will be used by our subject liaisons for possible replacement. Our Consuls online catalog will be updated to indicate what items are missing from our library collection.

During our first semester of book retrieving, we experienced a variety of problems. Snowstorms and icy sidewalks made it difficult to retrieve material from the student center; inside the building we discovered a lack of Internet access and poor stack lighting. The lights were repaired and routers were purchased for Internet access. The retrieval system seems to be running smoothly now, and we are prepared to handle any new and challenging problems. Over the summer we will evaluate our current retrieval service for quality and improvement.

The first floor of Buley Library has also suffered some water damage from the roof leaking. We have maintained constant communication with facilities and custodial services to prevent further damage to the library collection. We are vigilant about our collections and the health and safety of everyone in the library. Student Assistant Budget Access Services relies upon our student assistants to support the operations of the public service desks in circulation and reserves. Our students handle many of the daily assignments such as shelving and shifting of our circulating collections and other relevant projects. Planning for the library’s new addition has involved several major shifts of the circulating collection. Once again, we had our student workers assigned to these new responsibilities. The off-site storage of books has created additional responsibilities, especially as a book retrieval service. Students might go over to the old student center several times during the day and early evening to retrieve and reshelving books.

This summer they will be working in the old student center inventorying the Oversize and Juvenile collections. They also will be integrating any books that are returned from New York. At Buley, they will focus on shelf reading Buley Library’s circulating collections and doing minor shifts of the collection. Our student employees have been essential to the success of these major projects.

Student Worker Budget

The student worker budget total was $41,862.00 (Fall: $14,393; Intersession: $3,108; Spring $17,544; Summer $6,817)

Book Circulation Statistics
Our book circulation statistics for this year showed a 10% decline. Library patrons increasingly use our full-text electronic resources for their research and class assignments and rely less on print sources. Our library, like other academic libraries, is experiencing a change in how students do research and fulfill class assignments.

Some of this circulation decrease can also be attributed to the ground floor flood. Library patrons were not able to access any of our juvenile, oversize, and dissertation collections for a period of time. Library Science and Education classes, in particular, extensively use our juvenile collection for their courses and assignments. Atrium books were completely gone from the library and are still not available for check out. This trend will be closely watched this year to see if our book circulation statistics continues to decline or stabilize.

This year we checked out 37,485 books, last year’s total was 42,010.

**Buley Library Intercampus Statistics**

Buley Library saw an increase of 13.7% in the intralibrary loan transactions for material sent to Central, Eastern, and Western to 4,008 items (previous year 3,526).

**Reserve Statistics for Print and Electronic Formats**

**Print Reserve Processing Statistics**

Each semester faculty place both books and articles on reserves for their students. Each paper item must be processed, and a Consuls record either created or updated to indicate that the material is on Reserves. Access Services processed 18% less material this last year. We also saw a 25% reduction in the use of print Reserves. Faculty and students prefer to use electronic reserves rather than the traditional print format. The popularity of electronic resources will continue to grow and expand in new directions. The library must adapt to these realities and look for innovative ways to bring class and reading assignments to our students. SCSU faculty are using WebCT to place course readings and requirements online for their classes. The library needs to explore innovative ways to work with faculty to incorporate library resources into WebCT.

**Print Reserve Processing**

Some 280 books and 200 journals were processed (total 480), somewhat fewer that the 587 of the previous year.

**Library Patron Use Of Paper Reserves and Electronic Reserves**

This year a total of 1,678 reserves were used (books 155, files 1,554) compared with a total of 2,245 (755, 1,490) for 2005/2006. This year’s electronic journal use was 1,082.
Interlibrary Loan: Books Borrowed For SCSU Library Patrons

ILL saw an increase of 32% for journals borrowed as compared to last year. This increase occurred because most of the bound periodicals collection was not available to our students and faculty for several months. Students and faculty turned to ILL for journal articles. ILL did not see an increase in requests for books. We had a 17% decline in the books requested by our library patrons. We borrowed 646 books and 1,332 articles for a total of 1,978 (last year the numbers were 779, 1005, & 1,784 respectively).

Interlibrary Loan: Books Loaned To Other Libraries

Our library saw a significant drop in the number of books requested by other libraries. Last year we had a 48% decline in the number of libraries who requested material from us. The flooding of our library materials on the ground floor of Buley Library played a significant role in this decrease. Libraries were informed that we had limited service and went to other places for their ILL requests. We loaned 1,720 books and 898 articles for a total of 2,618

Interlibrary Loans Turnaround Time

The turnaround time for the requesting and delivery of books to our library patrons was reduced by 5% to (8.8 days) for books and for journal articles was reduced by 6% (5.5 days). Document delivery plays an important role in meeting the needs of our library patrons.

Interlibrary Loans Received From Request (iCONN, Ct. Digital Library)

Buley Library is a participating member of iCONN, part of the Connecticut Education Network, which provides all Connecticut citizens with online access to library and information resources. Our library accepts interlibrary library loan requests and lends material to participating Connecticut libraries. Our Interlibrary Loans Department uses the national OCLC service to search for SCSU patron requests. The table listed below shows only lender statistics submitted by Connecticut libraries. Separate statistical tables for our patron loans done through OCLC are listed above in this report.

Lender's Statistics

ILL increased it’s lending of journals and books to Connecticut libraries by 8%, a total of 1,863 items.
Reference Desk Hours

The Reference Desk is open for service Monday through Thursday from 8:30 a.m. to 10 p.m., Friday 8:30 a.m. – 4:30 p.m., Saturday 9 a.m. – 5 p.m., and Sunday from 1 p.m. – 9 p.m. Two librarians staff the reference desk at all times on weekdays excepting from 8:30–10:00 a.m. and 8:00 a.m. – 10:00 p.m. Adjunct librarians staff the desk on Saturdays and Sundays.

Reference Librarians

The Reference Department has 9 full-time librarians; seven work 35 hours per week, 1 librarian works 25 hours per week and another works 20 hours per week. The Systems Librarian and the Head of Access Services help to staff the Reference desk an average of 5 hours per week. We have five adjuncts to assist with desk coverage evenings and weekends.

The primary function of the reference librarians is to provide reference services to library patrons (in-person, via email and by telephone). Additional services and duties include: library instruction classes including scheduled classes, orientation tours, and individual appointments; collection development, maintenance and management for Reference and the general collection in the librarian’s area of expertise; serving as library liaison to one or more academic departments; creating user guides for databases; creating subject bibliographies; creating and updating handouts for instruction classes; serving on department and university committees; and participating in new student orientation.

The librarians in the Reference Department continue to meet monthly during the academic year to review goals and policies, and to suggest changes for improving departmental functions. In addition to monthly meetings, the Head of Reference periodically provides updates on personnel, policies, procedures, and events through email.

Reference Book budget

The Reference Department’s book budget allocation for fiscal year 2006-2007 was $199,900 ($64,900 for monographs and $135,000 for continuations). The actual expenditures for the year as of 6/20/06/ is $164,936.43 and 9,663.35 is the amount encumbered so far.

Reference Collection

Reference librarians have continued to work tirelessly to create a comprehensive and useful core collection of reference books. As of 6/20/07, a total of 245 firm orders (excluding continuations)
were placed and 223 have been received. The Millennium system shows that 22 Reference titles are “on order” status and we hope to receive them by the end of the fiscal year. A total of $60,461.58 has been spent on firm orders this year. The reference department acquired many new titles in almost every subject area. Librarians exercised extreme discretion to order the most relevant books for the collection. Considerable amounts were spent in purchasing History, Business and English titles this year.

Approximately 555 titles are on the standing order list for Reference, 430 of which are being supplied by Coutts Library Services. These items are supplied on a year-round basis and we continue to receive them through the summer. They include individual titles that appear as part of a series. Currently there are approximately 20 titles that are published as series. These include titles dealing with current issues (Annual Editions, At Issues, Contemporary World Issues, Information Plus, Opposing Viewpoints, and Taking Sides); various travel guides (Baedeker, Fodor, Mobil), publications on countries (Area Handbook, Global Studies, World Today); Literature (Contemporary Authors Series, Contemporary Literary Criticism, Dictionary of Literary Biography, Literary Criticism, Nineteenth Century Literary Criticism, Something About the Author, Twentieth Century Literary Criticism, Children’s Literature Review) and a few business publications (Job Bank series and VGM Career series). Librarians examined the standing order list for cancellations/additions during the fiscal year. This list will be monitored and modified annually.

The remaining titles are directly acquired from vendors like Thomson/West Publishing, Dun and Bradstreet, Standard and Poor’s, CQ Researcher, Bureau of National Affairs and Standard Rate and Data Service. The Reference Department is considering substituting e-books with print copies whenever possible. $114,313 has been spent on standing order titles so far this fiscal year.

Maintenance of the reference stacks and collection continues to be a top priority for the department. Reference librarians continue to weed the collection in anticipation of the move to the library addition. Many older and superseded titles have been weeded and replaced with newer editions whenever possible and necessary. Indexes and Abstracts that are duplicated in electronic form or those that are no longer relevant are also periodically removed from the collection. Approximately 800 items were discarded this year and a dozen books were moved to the circulating collection.

Statistics were documented on the in-house use of reference books. 2329 was the count for in-house use of Reference books from July 2006 through June 2007. These include books in the Connecticut Room, periodical indexes and abstracts, and books in the Ready Reference and Reference collections.

**Subject Guides**

The following new subject guides were added to the Research Guides page: Children’s Literature; Hispanic American Literature Resources; Librarians also created and updated internet bibliographies, search guides, and help sheets for instruction classes and other library sessions.

**Reference Library Technical Assistant**
Tom McCormack, Library Technical Assistant, continues to provide general clerical support for reference and instruction functions. For this academic year Tom has been working as an adjunct librarian on alternate Sundays. Since April, he has been working Monday evenings as well.

The most important undertaking this year is the inventory project. The Reference collection has not been inventoried in many years. With the help of Cindy Schofield-Bodt, Winnie and Tom initiated the project in the second week of February 2007. We are making slow but steady progress and are currently taking inventory of the G section.

Tom and his students continue to work on routine but important jobs; they involve students performing computer verification of new book records, recording in-house use of reference books, and keeping track of paper and toner usage for the printers on the main floor. Shelving and shelf reading continue as basic duties. Other tasks include the weeding of second copies and superseded annual titles as well as books that are outdated.

Student Workers

The Reference Department had seven student workers for 06/07 who worked a total of 1474.4 hours. We spent approximately $12,363.96 on student help and $2,644.80 of this amount is from work study allocation. Student work hours were broken down as follows:

Carolyn Stockage – 371.5 hours; Matt Gerner – 123 hours; LaRhonda White – 350 hours; Leroy James – 167; Anna-Marie Potter – 164; Fred Knowles – 78.5. Anna-Marie and Fred did not work for us in spring 2007. Andrew Karlok, a work study student, put in a total of 220.4 hours.

The students are responsible for picking up and shelving books, maintaining the stacks, checking in mail, and filing annual reports and pamphlet file materials. Other tasks include photocopying materials for instruction classes and the information kiosk as needed. Shifting books has been a continuous project all year.

New printers

In January 2007, a new printer was installed on the main floor as an older machine was frequently malfunctioning. Paper waste continues to be a problem on the main floor. The paper count for the laser printers for Fall 2006 is 383,221 sheets (Fall 2005 = 355,707 sheets). During Wintersession, 15,082 sheets were printed (Wintersession 05 = 11,413 sheets) and the count for Spring 2007 is 343,783 sheets (Spring 2006 = 378,855 sheets). The total usage for 2006-2007 is 822,130 (2005-2006 = 821,927 sheets).

Reference Desk Statistics

During the following days (4/9/07-4/22//07), reference librarians kept statistics on the number of questions answered at the reference desk. The statistics was edited to include questions answered in two minutes or less, questions answered within two to seven minutes, and questions that took
longer than seven minutes to answer. The form for 2006 consisted of two categories only: questions answered in 0-5 minutes and those that took longer than five minutes. 976 questions were answered totally during that period. On an average reference librarians handled the following number of questions per day:

<table>
<thead>
<tr>
<th>Category</th>
<th>April 2007</th>
<th>April 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direction questions</td>
<td>11</td>
<td>10</td>
</tr>
<tr>
<td>Ref. questions (0-2 minutes)</td>
<td>20</td>
<td>27 (0-5 minutes)</td>
</tr>
<tr>
<td>Ref questions (2-7 minutes)</td>
<td>18</td>
<td>13 (&gt;5 minutes)</td>
</tr>
<tr>
<td>Ref. questions (&gt; 7 minutes)</td>
<td>8</td>
<td>---</td>
</tr>
<tr>
<td>Remote access</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Phone</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Printers/Paper</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>CT Room</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Office supplies</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Technical/Non-library questions</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

The questions answered on an average per day are as follows:

<table>
<thead>
<tr>
<th>Day</th>
<th>April 2007</th>
<th>April 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>94</td>
<td>96</td>
</tr>
<tr>
<td>Tuesday</td>
<td>99</td>
<td>92</td>
</tr>
<tr>
<td>Wednesday</td>
<td>100</td>
<td>83</td>
</tr>
<tr>
<td>Thursday</td>
<td>92</td>
<td>63</td>
</tr>
<tr>
<td>Friday</td>
<td>42</td>
<td>35</td>
</tr>
<tr>
<td>Saturday</td>
<td>41</td>
<td>46</td>
</tr>
<tr>
<td>Sunday</td>
<td>20</td>
<td>34</td>
</tr>
<tr>
<td>Total</td>
<td>488</td>
<td>449</td>
</tr>
</tbody>
</table>

There was an increase in the number of questions at the Reference desk this year. There were fewer reference questions on the weekends and many more questions on Wednesdays and Thursdays. It is heartening to note that remote access questions considerably decreased once it no longer became necessary to configure the proxy for remote access.

Goals achieved:

1. Key reference books published in all subject areas were ordered. The Reference collection is current, comprehensive, relevant, and reliable. The collection boasts excellent titles in electronic format that are available to users around the clock.
2. Continuous shifting of reference collection to make room for newer materials in subject areas where there is little shelf space for additional books.
3. The reference stacks were thoroughly checked and “problem” books were identified for appropriate action.
4. The Research Guides page was reorganized; the guides are classified by subject rather than in alphabetical order for easier access.
5. Search guides and bibliographies were created and updated as needed.
6. The Reference Manual was revised and updated. Reference librarians reviewed and revised existing policies.
7. The Ready Reference shelves were examined for additions/deletions.
8. Indexes and Abstracts were reviewed for duplication/deletion/storage.
9. The standing order list was reviewed and modified.
10. The following database demonstrations were arranged:
    Reference USA (8/7/06), Serials Solutions (2/1/07), ERM Demo (Serials Solutions) (5/29/07), and III Demo of ERM (6/12/07).

Tim Klassen conducted RefWorks sessions for the campus community and Rebecca Hedreen conducted sessions on Vista, MySCSU, Dreamweaver and Wink.

Rebecca also arranged web seminars on screencasting and technology for library faculty.
The Program

The library instruction program at Buley Library offers multiple modes of instruction within a continuum that ranges from a basic orientation to the building to course-integrated instruction, provided by members of the library faculty. The overall goal of the program is to help students develop the ability to locate, evaluate, and use information to become independent life-long learners.

Modes of library instruction include course-integrated class sessions, one-on-one research sessions, library tours, email, phone, and interaction at the Reference Desk. Most library classes will be held in the Library Computer Classroom, Buley 317, which allows for hands-on searching by the students.

Transactions

During the academic year 2006-2007 Buley faculty engaged in over 700 scheduled instructional transactions with our patrons:

- Classes - 198 (about 4,000 students).
- Individual Research Sessions - 408
- Distance Education student inquiries - approximately 100
- New Student Orientation Sessions - 20 (1200 students)
- Transfer Student Orientation - 1 (250 students)
- General Tours - 6 (none in January due to the state of the building)

As teachers, the librarians have in mind that instruction is most effective at the learner’s point of need, and that learning is reinforced by active learning. Most of the group sessions we teach are in our computer classroom with opportunities for “hands-on” searching during the session. Being in this computer classroom setting also allows us to teach to various learning styles.

Content

The librarians teach processes for finding information – how to find books in the library, and how to find articles both online and in print. We teach learners how to select appropriate databases for their searching, as well as search strategy concepts. We teach skills that learners can transfer to new situations. An important part of what we teach is the evaluative process – how to scrutinize the information presented, whether in a book, article, web page, or in media, and determine accuracy, currency, authority, and bias. We help develop our learners’ critical thinking skills, and promote the ethical use of information.

Specialized Personnel
The library faculty who teach within the library instruction program at Buley Library each have areas of subject expertise based on degrees held and experience within the various disciplines. The following librarians provide instruction within these disciplines:

Lisa Bier – Anthropology, Marriage & Family Therapy, Political Science, Social Work, and Sociology

June Cheng – Counseling/School Psychology, Education, Educational Leadership, Exercise Science, Reading, School Health Education, and Special Education

Sue Clerc – Communication, Communication Disorders, Media Studies, and Law-related classes

Rebecca Hedreen – Biology, Chemistry, Earth Science, Physics, and Science Education/Environmental Studies

Tim Klassen – Computer Science, Nursing, and Public Health

Susan Miller – Information & Library Science, Journalism, and Music

Tina Re – Art and Theatre

Alba Reynaga – Geography, History, and Psychology

Winnie Shyam – English Language & Literature, English 111 & English 112

Diane Tomasko – Accounting, Business, Economics & Finance, Management, Marketing, and Mathematics

Ali Zamouri – Curriculum, Lesson Plans, & Instructional Materials
The Technical Services Division of Buley Library continues as a service division, supporting the overall mission of the Library through the work of the Acquisitions, Cataloging and Serials Departments. During this third year of interim administrative leadership no specific goals were established to guide the Division but the staff operated with a general understanding that it would maintain the “status quo” and develop initiatives as needed. Preparations for “the move” out of the current building and into a new addition while renovations to the current structure are underway have continued all year.

This year’s simultaneous major disruption of work and greatest show of strength, versatility and cooperation was the division’s reaction to a major ground floor flood in November, 2006. In addition to coping with the water emergency, the challenge of keeping up with the constant push of innovation continues to motivate the staff. New versions of OCLC Connexion and Millennium software were introduced with virtually no interruption in service. Staff members have attended Millennium training events and also workshops and seminars offered by the regional bibliographic utility NELINET and other professional association events and conferences. Individual staff members have offered their expertise in group sessions focusing on new LC web tools and OCLC updates.

**Acquisitions/Collection Development**

The Collection Development/Acquisitions department continues to use an allocated book budget to set purchasing goals and continues to make serials and electronic resources purchase decisions according to individual product evaluation outside of subject budget allocations. An acquisitions goal that continues to elude capture but for which the gap is closing is the reconciliation of the CONSULS acquisition module financial reports with the university BANNER system financial reports.

This year, a regular comparison of the two accounting systems was engaged in and in the areas of databases, ebooks and media there was a high correlation of fund activity. Books and journals (paper and electronic) remain difficult to synchronize. This year, the electronic resources budget was divided among three subcategories but since the division was done after expenditures were made, expenditures in the two systems matched closely, but not exactly.

Gifts continue to enhance the collection by filling collection gaps, providing book sale revenue or trade value with other campuses. A total of 584 gifts were added to the collection. Book sale revenue from gifts and withdrawn material amounted to $1,270.35 (increases of 78% and 325% over last year respectively). The perpetual book sale remains as our most visible sale outlet, ($560.00) but we continue to pursue internet sales as well ($710.35)—with sites especially interested in donated textbooks. A total of 664 books were sold. In addition, this year we began a partnership with BOOKS FOR THE WORLD to ship usable, surplus books to needy libraries.
The web page Collection Development new books report has been functioning since the new PERL script was written to overcome last year’s CCSU server “crash.” While the script transforms CONSULS collection development report figures into HTML format for the web page, there continue to be difficulties getting the list to email from CONSULS. Certain title words block some lists from coming through and though a work-around has been arranged, updating the subject area new book lists continues to be a troublesome process.

**Cataloging**

In addition to routine cataloging of collection materials, both in-hand and electronic, there have been a number of special projects this year—the most overwhelming of which was (and continues to be) the all-consuming task of reacting to the major ground floor flood in November. Lists created via various item record codes provided holdings groupings that could be updated in batches as parts of the collection were first, shipped off-site and then returned in stages in various conditions or not returned at all. The ground floor collection was relocated to the old university student center (OLC) across the quad from the library and requires multiple daily trips for inventory-type processing of material. The procurement of a laptop and desktop computers with barcode readers provides staff with the ability to work in the satellite location.

Two other long-term projects have been engaged in this year. The first is the reclassification from Dewey to LC for juvenile, non-fiction materials. These materials will ultimately be merged with the Curriculum Lab collection and shelved in the new library building. At this time, the re-classed material is being re-shelved adjacent to where it was in the circulating stacks (first on the ground floor; now in the alternate OLC stacks) and labeled accordingly (physically and in the OPAC) for Access Services shelving and retrieval.

The other project is an inventory of the Reference Collection being coordinated with the reference LTA. In order to maintain a minimum amount of disruption in how the OPAC displays reference holdings, small sections of the collection are being inventoried using a system of code changes, updates achieved by scanning barcodes of each item, and global updates of item records marking missing items. The project requires constant communication between the catalogers and reference staff involved in the project.

A total of 12,644 items were cataloged including 421 resources that are accessed through the Word Wide Web. 1,597 items were deleted from the catalog. Media items continue to have the longest gap of time between receipt and access through the catalog. This may be a sign that there is a need to reorganize that area of operation, though it is recognized that this is also an area requiring a large percentage of original (time-consuming) cataloging.

Cataloging and review of rare book room materials has taken on a new direction as much of this material was destroyed in the flood. The project has become a review of the cataloged items that were saved and continued cataloging of those un-cataloged materials which were saved continues. This work is being undertaken in partnership with the Special Collections Librarian.

**Serials**
This year all periodical and database purchases are represented in CONSULS with order records. There remains “clean-up” of record fund codes especially around paper vs. electronic journals and the constant shift from one format to the other or duplicate formats. Transitions from paper to electronic journals continue at a constant rate and the year has included a constant review for duplicate titles and removal of bound journal collections where reliable electronic archival formats have been purchased and remain on subscription. The maintenance of the journal locator is now shared between serials and systems librarians and the serials department has become more diligent in reporting relevant material holdings information.

The flood had a tremendous impact on this department as all journals were initially taken off campus and then returned in portions and re-shelved in the old-student center. Many damaged bound journals were sent to bindery and required barcode and label processing and database editing on their return; many other volumes were lost to mold and water damage with replacement work continuing into the new fiscal year. The staff themselves has been relocated to work areas in the first floor TS room, and the 2nd floor director’s office. Much of their office contents was moved to the OLC or lost to water damage.

The end of the year brought the purchase of additional JSTOR packages and work to remove duplicate bound volumes will continue into FY’08. This year 1,387 bound volumes were added to the collection; 168 volumes were withdrawn. Back issues were replaced at a cost of $341.56. These numbers do not include statistics related to flood damage and loss.

Staff

The paraprofessional and support staff are the people who “get the job done” in the Technical Services Division. Some staff members are cross-trained on a number of tasks which allows them to leave their areas of primary responsibility to provide support outside of their specialization when necessary. It is hoped that new challenges relating to digitization and electronic collections and issues surrounding assessment concepts will be embraced by support and professional staff.

The Office Assistant position continues to be shared with the Access Services Division. As always, student workers continue to be an invaluable key to the Division’s productivity and are employed in all three departments.

Suggested Goals to be considered in fy2008

- Improve receipt-to-catalog time for media
- Incorporate collection development plan for special collections in CD policy
- Incorporate collection development plan for curriculum and LRC in CD policy
- Embark on digitization/catalog project
- Write “shared rules” guide for CONSULS libraries
- Justify CONSULS/BANNER figures
A. CIRCULATING COLLECTION - Overview

During FY'07, $639,500 was allocated for the purchase of new book titles to be added to the Buley Library's circulating and reference book collections. Of this total amount, $366,000, or 72% of the budget, was designated for the purchase of books to be added to the circulating collection, while the remaining 28%, or $199,00, was designated for the purchase of new titles to be added to the non-circulating Reference Collection. This amount of $199,000 for the Reference Collection represents an increase from the previous year, due to overages in the Reference Continuations account, as well an adjustment to the Reference Collection allocation.

During FY'07, "firm orders" for Reference book titles that are made on a one-time basis amounted to 30% of the Reference budget, while the allocation for Reference Continuations was increased, and now accounts for 65% of the Reference budget. This account supports the continued receipt of some 555 reference items that are issued regularly as new editions, or series continuations, and are received on a "standing order" basis. An additional 220 Reference book titles were ordered directly in print format, as "firm" orders.

In addition, during FY'07, the Buley Library contracted for the first time with the Thomson-Gale company for the purchase of 119 selected Reference Book titles from the Gale Virtual Reference Library in ebook format. The Gale Virtual Reference Library project is discussed in somewhat more detail in the section on eBooks found later in this report.

In total, 7,859 monographs were purchased for the collection during FY'07, and an additional 4,785 items, including SCSU theses, rare books, gift items, and resources that are accessed through the World Wide Web, were cataloged and added to the collection, for a grand total of 12,644 items.

**Discipline-Specific Allocations** - Funds for the circulating book collection are allocated each year to the specific subject selectors for the assigned disciplines, based on a pre-determined formula. During FY'07, 57% of the allocated funds were designated for the use of the librarian-selectors who support specific academic departments, according to the following percentages:

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>DEPARTMENTS</th>
<th>ALLOCATION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Arts and Sciences</td>
<td>21,1 general funds</td>
<td>30%</td>
<td>$118,322</td>
</tr>
</tbody>
</table>
School of Business  |  4, 1 general fund |  6% |  $32,671
--- | --- | --- | ---
School of Communication, Information & Library Science  |  4 |  6% |  $35,145
School of Education  |  5 |  7% |  $42,570
School of Health & Human Services  |  5 |  8% |  $45,342
**TOTAL**  |  |  |  $337,050

Special Allocations - In addition to funds that are designated for academic departments within the various schools of the university, the remaining 43% of the library’s book budget during FY’07 was designated for Special Allocations, in the amounts listed below.

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection Development Fund</td>
<td>$19,535</td>
</tr>
<tr>
<td>Director’s Fund</td>
<td>$22,000</td>
</tr>
<tr>
<td>Reference Fund</td>
<td>$199,900</td>
</tr>
<tr>
<td>Special Collections</td>
<td>$2,200</td>
</tr>
<tr>
<td>Special Programs (Women’s Studies and the Curriculum Lab.)</td>
<td>$24,275</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$267,910</strong></td>
</tr>
</tbody>
</table>

Both the Collection Development Fund and the Director fund, which are administered by the Collection Development Librarian and the Library Director respectively, are discretionary funds used to acquire titles in all disciplines. Also during FY’07, a separate fund was created from the Collection Development Fund for replacement items for missing or damaged titles. Many of the titles on the replacement book list have been previously lost and replaced numerous times. Therefore, discussions about the selective purchase of specific ebook titles to replace those that are physically lost or are not the shelf, has taken place with the Head of Access Services and the Head of Reference. It is possible to readily identify some 30 titles that would be good ebook acquisitions for the FY’08 fiscal year; thereby eliminating some future problems.

In addition, $3,200 of the Collection Development Fund was allocated in FY’07 to continued support of a new collection development initiative, which supports the building of a focused collection of Artists’ Books, under the direction of Tina Re, librarian selector for the Arts. Tina has provided a short update on the progress of this collection, which appears later in this report.
During FY’07, the Director’s Fund continued to be subdivided into the Director’s Fund for the Connecticut Room Collection, administered by the Special Collections Librarian, and the Director’s Fund for New Faculty Members, administered on behalf of the Director by the Collection Development Librarian. The Director’s Fund for New Faculty Members supports requests from those faculty members who are in their first year of teaching at Southern, and is designed to administer to the unique instructional and research interests of these individuals. Because of the very small number of new faculty hires during FY’07, this fund was not fully expended, as we expect it to be during FY’08.

Awards Book Program

**Children’s Book Awards Program** - a portion of the special allocation for the Curriculum Lab/Juvenile Collection is used to support the Children’s Book Awards Program, which consists of standing orders for 31 different book awards in the Children’s and Young Adult Literature categories. Last year, this amounted to 504 fiction and non-fiction titles. The three largest awards, which are: Notable Children’s Trade Books in the Field of Social Studies, ALA Best Books for Young Adults, and ALA Notable Books for Children, account for nearly a third of all the titles received.

Collectively, the titles purchased through this standing order program represent the best resources currently being published in the category of Children’s and Young Adult Literature. The Children’s Book Awards Book Program is supplemented by individual selections made by Ali Zamouri, Librarian-Selector for the Curriculum Lab/Juvenile Collection. Other selectors who make selections in the category of Children’s and Young Adult Literature are June Cheng, Librarian-Selector for the School of Education, Susan Miller, Librarian-Selector for the Department of Information and Library Science, and Winnie Shyam, Librarian-Selector for the English Department.

**Book Awards Program for Adults** - the Book Awards Program for Adults, which is administered through the Bulley Library, has intentionally been kept smaller than the Children’s Book Award Program, and consists of 13 major adult book awards. This includes the Faulkner Award for Fiction, the National Book Critics Circle Awards for Biography/Autobiography, Fiction, General Non-Fiction and Poetry; the Pulitzer Prize in Letters for Biography/Autobiography, Drama, Fiction, General Non-Fiction, History, and Poetry, and the ALA Notable Fiction and Non-Fiction Book Awards. During FY’07, this awards program accounted for the addition of 22 titles to the collection, and an expenditure of approximately $600.

Media Fund Allocation

The purchase of non-print items continues to be accomplished through the Media Fund, with an allocation of $50,000 during FY’07. The Media fund is administered separately by Hing Wu, Acquisitions/Media Cataloger in the Technical Services Department, who works closely with the professional staff of the Learning Resources Center, the subject specific librarian selectors and members of the teaching faculty to acquire resources in
DVD, audio CD, and other multi-media formats. She has prepared a separate report
detailing the development of the media collection, a summary of which appears later in
this report.

B. EBOOK PRODUCTS - During FY’07, the Buley Library’s budget for electronic
resources, account number 784501, was divided up for the first time into 3 different
funds: ejournals, ebooks, and edatabases, and new fund codes were established. At that
time, an amount of $40,000 was allocated to the purchase of ebooks, which we planned to
distribute between the purchase of pre-selected packages of ebooks and the selection of
individual titles for specific disciplines, with a focus on those departments that had
significant Distance Learning offerings.

While budgetary concerns did not permit us to expend the entire budgeted amount that
was allocated for the purchase of ebooks, during FY’07, we were able to focus on the
addition of two new ebook products from reputable vendors that we have worked with
extensively in the development of our print collections. During the fall semester, the
library worked primarily with Thomson-Gale, producer of the Gale Virtual Reference
Library, and with the Rittenhouse Company, which specializes in distributing books in
the medical and allied health disciplines from such notable publishers as Thomson
Delmar Learning, Springer, and James and Bartlett Publishers. Rittenhouse offers its
ebook products through the R2 Library.

**Gale Virtual Reference Library** - During FY’07, a substantial purchase of 119 Reference
Book titles in ebook format was made from the Gale Virtual Reference Library product,
spanning a variety of subject disciplines. In addition to titles published by the Gale Group,
many respected publishers are already affiliated and contributing their content to the Gale
Virtual Reference Library. These include Bernan Press, M.E. Sharpe, and the Idea Group.

Selections made for our collections were concentrated in the field of History, as well as in
the Library Science discipline, where we have a large number of Distance Education
courses. An 83% discount was obtained on the first set of 86 titles selected, which are
published by the Gale Group, with a 5% discount on the titles of third parties, for a total
expenditure of $8,781.44.

The second set of purchases for this collection, which was made at the very end of the
fiscal year, consisted of 33 titles, and a total expenditure of $9,556.52. While these titles
are one-time purchases, new editions of some of these titles can be expected to issue during
FY’08. During FY’08, the subject selectors will be working to integrate specific titles
from this collection into their subject specific research guides, using the Infomark feature
offered by Gale, and it is anticipated that we will use the eBook Subcollection Manager to
build more focused collections of ebook titles, as appropriate.

**R2 Library from Rittenhouse** - In addition, this year we spent approximately $3,589.60
on new ebooks in the nursing, health care and exercise science disciplines with Rittenhouse
Book Distributors. This amount of money allowed us to purchase only 24 titles, two of
which can be considered Reference Book titles; however, we were pleased with the selection. The average price of these titles was $149.50, because user license fees are configured into this pricing. We hope to continue to make selective purchases from the Rittenhouse Listing of R2 titles in the disciplines of Medicine, Nursing and Allied Health Sciences in FY’08.

Our FY’08 budget will need to continue our commitment to ebook products that are sold on a subscription basis. Approximately 12 individual titles or ebooks packages have been moved from account number 78450D to 78450B. Based on estimated FY’08 prices, the commitment to support these existing products to the FY’08 ebooks budget is approximately $63,312.00. Should funds be available, we hope to add one or two new ebook vendors during FY’08, offering products that are competitively priced, and to replace popular print titles that are consistently lost or not returned by patrons with an ebook version.
ELECTRONIC RESOURCES
Sue Clerc

Current number of electronic resources: 166

Number of databases: 128

The 166 unique links on the database webpage (http://www.library.southernct.edu/newdbs.html) include approximately 19 e-books and e-book collections managed by Nancy Bobrek and approximately 19 e-journal collections (single-publisher collections) managed by Ed Hoyer. The numbers are approximate because our subscriptions and payment arrangements sometimes bundle products, and the division of responsibilities for electronic resources is an ongoing discussion.

This report addresses the databases, those resources that provide subject searching for journal articles and other materials from multiple publishers.

Buley subscribes to electronic resources directly and through a number of consortial arrangements, including NELINET, iCONN, and CSU. All of our electronic resources are available both on and off campus, except for 3 business databases that are available only on campus.

Databases added/upgraded 2006/7:

Bibliografia de la Literatura Espanola
ComDisDome
Conference Board
Digital Dissertations
Education Research Complete (replaced/upgraded Education Abstracts)
Humanities International Complete (replaced/upgraded Humanities Index International)
Inspec
JSTOR (added Arts &Sciences III, IV, Complement; Bio Sciences; Business II)
Literary Reference Center
Mergent Manuals
Naxos Music Library
Pennsylvania Gazette (addition to Accessible Archives)
SportDiscus + Full-Text (replaced/upgraded SportDiscus)
Teatro Espanol
Westlaw
Women & Social Movements: Scholars Edition (upgraded W&SM: Basic)

Other changes:
Following discussion with Nancy Bobrek, Ed Hoyer, and Cindy Schofield-Bodt, several resources paid from the database budget line this year will be moved to either the serials or e-books line for the coming fiscal year.

Moving to the e-books budget:


These titles essentially replace the print resources that would be/are located in Reference.

Moving to the serials budget:


These titles are electronic versions of serials we had/have in print.

**Usage:**

An Excel spreadsheet of the most frequently used databases is attached. Please note that “Searches” is the only statistic all vendors supply. All note that statistics were not gathered last year; 2004/5 and 2003/4 numbers are included for comparison.

**Budget request: $500,000**

It will cost approximately $400,000 to maintain our current subscriptions. With another $100,000 we can add the American Periodicals Series, the next JSTOR collection, Art Abstracts Retro, and a few other databases chosen by the subject selectors.
This year's major systems project was a complete overhaul of the Library website. The following goals were identified and met:

1. Identify library websites that we can “borrow” from.
2. Flatten the website so that all information is accessible with a maximum of three clicks.
3. Create a structure/hierarchy that allows for multiple points of entry to the contents of the web site. For instance more than one way to get to the databases: subject, alphabetical, subject guides.
4. Create a generation four design that is more flexible that previous design but borrows from the aesthetics of the previous design.
5. Eliminate the usage of images of text.
6. Use Cascading Style Sheets to create templates that can quickly be changed.
7. As much as possible eliminate library jargon.

An open committee was formed that met almost every week to meet these goals: Tina Re created the new look for the site; Rebecca Hedreen who the new design into CSS; Sue Clerc wrote many new pages; as well as Nancy Bobrek, Susan Miller, Ali Zamouri, Jacqueline Toce, and Hing Wu. After all this was done we went live in early January. This work continues as I attempt to fine tune various parts.

Other systems projects/maintenance included:

Extensive time was spent on fixing a number of problems regarding proxying journals and databases. This work is for the most part complete though it is clear that at some point we need to look at our proxy product.

- Ongoing maintenance of the Journal Locator and Link Resolver.
- Evaluating Electronic Resource Managers with demonstrations from III and Serials Solutions.
- A number of Dreamweaver, RefWorks, and Journal Locator workshops for Librarians.
- Cleaning up the library logins and permissions in the OPAC.
- Creating Read posters for reference librarians.
- Beginning to look at the issues involved with creating digital collections.
- Providing III, RefWorks, Journal Locator, and database support for librarians and staff.
- Fixed the problems we were having with corrupted reserves PDF files.
- Conversion of the PowerPoint presentations of photos of library construction created by Cindy Schofield-Bodt to Flash movies. This will require new software as my current software is inadequate.
- Negotiated for, and demonstrated updates to RefWork’s new features including RefShare and the ability to attach files to RefWorks citations.
Web Site Statistics

The data for February and January is not credible so I have not calculated a total number of hits for the fiscal year. [The web logs show that no statistics were counted from January 3rd through February 27th.] It should be noted that our total number of pages served is down in 2007, perhaps because of changes in the web site. At some point, when we have more data we should look at the data in depth and see if we can figure out what is going on. Well over half our traffic comes from outside our network and most of these hits are for the various literary subject guides composed by Winnie Shyam. The page http://www.library.southernct.edu/litbib.html is consistently among the 2nd or 3rd most served. Also heavily used is our search the Internet page and the database list.

<table>
<thead>
<tr>
<th>Month</th>
<th>Total pages served</th>
<th>Month</th>
<th>Total Pages served</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2006</td>
<td>94,033</td>
<td>June 2007</td>
<td>75,273</td>
</tr>
<tr>
<td>May 2006</td>
<td>123,810</td>
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<td>95,931</td>
</tr>
<tr>
<td>April 2006</td>
<td>159,376</td>
<td>April 2007</td>
<td>128,432</td>
</tr>
<tr>
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<td>153,271</td>
<td>March 2007</td>
<td>134,918</td>
</tr>
<tr>
<td>February 2006</td>
<td>139,345</td>
<td>February 2007</td>
<td>5,387</td>
</tr>
<tr>
<td>January 2006</td>
<td>98,554</td>
<td>January 2007</td>
<td>1,658</td>
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<tr>
<td>December 2005</td>
<td>89,976</td>
<td>December 2007</td>
<td>114,527</td>
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<tr>
<td>November 2005</td>
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<td>October 2005</td>
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<td>August 2005</td>
<td>89,249</td>
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<td>76,948</td>
</tr>
<tr>
<td>July 2005</td>
<td>75,766</td>
<td>July 2006</td>
<td>79,615</td>
</tr>
</tbody>
</table>

Journal Locator and Link Resolver Statistics

There were a total of 182,000 searches in the Journal Locator for fiscal 06/07, an increase of approximately 60,000 searches over 05/06. 77,105 online journal articles were accessed through the Journal Locator.
SPECIAL COLLECTIONS
Paul Holmer

This is the sixth annual report of the Special Collections area of Buley Library. Special Collections includes those materials located in the Connecticut Room, the Rare Book Room, and the X-Cage. There was an acquisitions budget of $2,200.

As with last year the absence of a library director has resulted in added duties for me as Spokesperson which account for over half my time. At the end of October Special Collections acquired the services of Mr. Derek Schilling as a 19 hour per week University Assistant.

Events

At approximately 2:00 a.m. November 21, 2007, Tuesday morning, a serious valve malfunction on a water main was discovered at the construction site of the new addition to Buley Library. The basement of Buley Library flooded and in the lowest point, the Auditorium, the water was 6 feet deep. The roughly 11,000 Special Collections including SCSU dissertations, most of the contents of the old X Cage, and approximately 3,200 historic textbooks were lost. Other Special Collections items stored in Room 20 were damaged; just how many is unclear at this point.

So far discussion concerning the replacement of lost items has gone well. The dissertations can be had from UMI. Some items can be easily replaced, e.g. the transcontinental railway surveys (2 sets, about $22,000, from Bill Reese) and the Perry expedition to Japan ($5,000, also from Reese Co) or the Children's Award Collection. Other materials, such as the Historic Textbook Collection, although perhaps not replaced in every detail, can be substantially recovered. Some others, such as the Bill Cahn Labor Collection may be lost to us, however. We should have a firm idea by the early fall.

Goals 2006

Goal 1. To manage the temporary move to the Old student Center and the New Building. This has been delayed until December of 2007. In the fall we did order compact shelving for the Special Collections area. The particulars were calibrated on the collection as it existed before the flood; however, so it remains to be seen how well what was chosen will accommodate the future.

Goal 2. To continue building the “Illustrated Carter” and Faculty/Connecticut Collections. Some progress has been made here, most particularly in twentieth century books. We also added a rare gutta-percha [Palaquium gutta] binding and a number of Margaret Armstrong covers. We have also acquired some representative examples of Connecticut ephemera: revolutionary pay documents, views of West Rock, as well as documents relating to local education. The Faculty Collection continues to grow.
Goal 3. To begin collection of a single signal book, *Uncle Tom's Cabin*. We have started this for UTC, and decided to add Johnson’s *Rasselas* and Goldsmith’s *Vicar of Wakefield* as well. The last two are sometimes found together; both exist in many editions over 250 years and present a rich trove of stylistic variation.

**Acquisitions/Gifts**

During the fall semester we acquired eight boxes of material for the Archive from Barrie Collins relating to her husband Stephen Collins. Dr Collins was a major player in the pesticide controversy of the 1960's and 1970's and an expert on the West Rock Park area.

During the spring semester were given a collection of children’s books by Helen Liveten. So far this total totals 2,824 titles, and there are more to come. The exact nature of this collection has yet to be determined – it is largely boxed – but our expectation is that it will fit in nicely with our current holdings.

During the spring I have been testing the market to test the feasibility of restoring the lost Historic Textbook Collection. In doing so I bought about ten examples of 18th and early 19th century schoolbooks.

**Goals 2007**

Goal 1. Continue managing and planning the move to the Old Student Center and the new addition.

Goal 2. Continue to build the Illustrated Carter and Illustrated Ephemera Collections, as well as the Faculty Collection and the Westville/West Rock Collection. To further the signal book(s) collection: *Uncle Tom's Cabin; Rasselas;* and *The Vicar of Wakefield*.

Goal 3. Continue restoration effort for the Historical Textbook Collection and evaluate other segments of Special Collections that have sustained major loss.

**Other Activities**

I have been involved in the discussions with Document Reprocessors and FM Global over the reconstitution and replacement materials damaged by the flood. Undertook a trip to Rochester New York on February 1, 2007 with Gregor Trinkhaus, SCSU Consultant and Gregory Twomey

**Staff Development**

See *Annual Activity Report, 2006-2007* for Paul Holmer
MEDIA
Hing Wu

The media collection continues to expand in fiscal year 2007 by the acquisition of 309 titles even though 341 orders were placed. Two titles, namely *Essential Art House: 50 years of Janus Films* and *Nova: the complete 2005 DVD set*, have accounted for a total addition of 93 items that includes 50 individual feature films in the former set and 43 documentaries in the latter. If each DVD in the 34-disc set of *M*A*S*H* and in the many other multiple-volume titles were treated as separate entities, the acquisition statistics would be closer to 400 items. The decrease of approximately 100 titles comparing to fiscal year 2006’s acquisition is largely due to the fact that $10,000 was cut back from the Media budget in mid-April as a result of some unresolved budgetary issues.

**World Films**

**Korean films.** There are sixty-eight new films added to our outstanding world film collection this year. After having researched over 187 titles of Korean films, I have selected 20 as an introductory aggregate that best represents the increasingly vibrant film industry of South Korea.

**Chinese films.** This year’s featured artist is director Jia Zhang-Ke, whose *Still Life* won the Golden Lion award for best film at last year’s Venice Film Festival. Jia, one of the most brilliant Sixth Generation Chinese directors, devotes himself to making films that describe, sometimes denounce the impact of his country’s tumultuous economic development is having on the lives of ordinary people. However, purchasing his films proves to be quite a challenge as their distribution is limited. So far, the three Jia Zhang-Ke’s films, *Ren Xiao Yao (Unknown pleasures)*; *Shijie (The world)* and *Zhan tai (Platform)*, I bought earlier this year have been more than well received.

**Italian films.** Critics are lamenting that the Italian film industry has been suffering from a barren spell that began in the 1980s when a surge in television productions almost killed off Italy’s film output. Fortunately, I was able to find a few gems and in particular, *The Conformist*, one of the greatest films of all time, Italian or otherwise. This incomparable political thriller by the great Bernado Bertolucci, who will be honored at this year’s Venice Film Festival, has been out of print since the 1970s. The newly remastered edition which I bought last September has become one of the most widely circulated films in our collection.

**Reference collection.** A notable acquisition is the above-mentioned 50-DVD set *Essential Art House* that comprised of some of the best films in the history of the world movie industry. This item is an invaluable resource for the appreciation and study on the art of filmmaking.
Education Media

Teaching Company lecture series. If lifelong learning and the fulfillment of our intellectual curiosity are the ultimate goals of education, the 22 additional lecture series from the Teaching Company are the indispensable tools for achieving such goals. These lecture topics include fine arts, history, music, philosophy, science, mathematics, etc. delivered by some of the best scholars in the various disciplines. I have been building up the Teaching Company collection since 2005 and the 34 titles we have acquired so far have generated great enthusiasm.

Writing and research skills. Another area of interest that I have been working on is writing, research skills and publishing. Some notable acquisitions include the 7-DVD set *The path to publication: advice from authors, editors, agents; Research design; Plagiarism: it’s a crime*, etc.

Exercise Science. There are 36 new titles added to Exercise Science, emphasizing on prevention and treatment of obesity, nutrition, exercises relating to health, wellness, competitive sports and the $1000 CD-ROM *Primal 3D interactive series: complete human anatomy* that is heavily used as an essential reference tool by the department.

Filmmaking. 16 titles on filmmaking were selected to provide a core support for the new course offered by the Dept. of Communication.

Education. The media collection on Education remains our strength. In the past year 28 titles were added including one on how librarians play a role on distance education. The highlights of this collection include videos on assessment tests; 7-DVD set on *Making schools work: a roadmap for recovery* and the incredible *The Hobart Shakespeareans*, detailing the difference a passionate, devoted teacher makes to the lives of some of the most socially and economically disadvantaged immigrant children in Los Angeles.

Science. On the other hand, like most media collections in other higher institutions, science and mathematics have often been neglected. The 43-DVD title *Nova: the complete 2005 DVD set* is an attempt to introduce general science topics visually to the university community. Again, *Change and motion: calculus made clear* and *Superstring theory: the DNA of reality* from the Teaching Company are the new added titles this year that will be of great use.

Media Studies

Over the years, I have been working closely with the Media Studies Department in building up their collection. In 2007, 19 titles were acquired. These titles are mostly television classics such as *The best of the Burns and Allen Show; The Beverly Hillbillies; I love Lucy; M*A*S*H; The Simpsons* and other similar series.
Current affairs. Documentaries of current affairs are usually purchased as soon as they came out. Titles such as *An inconvenient truth*; *When the levees broke: a requiem in four acts*; *49 up*; *Kurt Vonnegut: so it goes*; *Who killed the electric car?* are tremendously popular.

Immigration and Latino Studies. Immigration, especially Hispanic immigrants, has a huge impact on our social structure and economy. Thus a total of 9 titles that includes *Hispanic Americans: the new frontier*; *El contrato: the contract*; *Latin beat: Latino culture in the United States* and *Now with Bill Moyers: Richard Rodriguez on being American* are added to fulfill the needs for better understanding of this imminent issue.

First Run/Icarus Films. With an accumulative order of 10 titles (each costs about $400.00), I was able to negotiate a 30% on the total cost with First Run/Icarus Films. Among these documentaries are some of the most engaging and intellectually stimulating films such as *Jean-Paul Sartre and Simone de Beauvoir*, a rare documentary when these two great intellectuals appeared together for the first time to discuss their works and thinking. Another example is *Out of place: memories of Edward Said*, a film that traces the life and work of the most important Palestinian-born scholar of our time whose writings on history, literature, music, philosophy and politics have been highly acclaimed and widely studied.

Music CDs

Our musical CD collection reflects the same approach as world films in its emphasis on the appreciation and understanding of different cultures and nationalities. Selections of French popular music were represented by the albums of Edith Piaf, Patricia Kaas, Yves Montand and Jacques Brel; music from popular artists of the Buena Vista Social Club such as Ibrahim Ferrer, Omara Portuondo are also acquired in 2007. *The Music rough guide* series introduced us to the music of the Middle East, Hungary, Iran, Russia, Scandinavia and Turkey. Our jazz collection is continuously expanding as requests from the Music Department keep coming in. Careful selections of Classical Music albums have been ongoing throughout the year that include opera performances, both audio and visual, orchestral music, instrumental and vocal music.
Learning Resources Center
Peter Boppert
See Separate Report
FACULTY & STAFF SUMMARY
Paul Holmer

As of the Spring of 2007 there are 18 full-time librarians in Buley Library and 1 in the Learning Resources Center. Three are pro-rated: 2 at 20 hours per week, 1 at 25. The FTE is thus 17.8. Additionally, there are five adjunct librarians, 4 in reference and one in cataloging.

The Library Faculty is well-seasoned. Among them 15 are now tenured, or will be as of Fall of 2007 when there will be 5 Assistant Librarians; 8 Associate Librarians, and 6 [Full] Librarians. Their length of service at Buley is between 3 and 33 years: the average is about 12 years, the average time in the profession is at least 5 years more.

There are 4 men and 15 women. Five are native to other countries, another 5 come from states or territories other than Connecticut. The Library Faculty hold MLS degrees from 10 different schools as well as 8 subject master degrees and 3 doctorates. The overwhelming majority held other library or academic jobs before coming to Buley Library.

Faculty and staff total about 37 FTE. Compared with 10 years ago the total is up slightly. Fewer full-time librarians and adjuncts, slightly more staff. The graduate assistants have disappeared and the students are down slightly, but the library has gained permanent guards once a student employee task. A reasonable guess would be that we are 10 to 15 percent ahead of where we were a decade back.

The library is open 84.5 hours per week when classes are in session. Hours are extended during exam periods, while truncated during inter-sessions. The circulation desk and reference desk are manned during that time except for short periods before closing. The Learning Resource Center and the Computer Center follow the building hours.
Faculty & Staff Roster
Spring 2007

Faculty

Bier, Lisa. Associate Librarian. Social Sciences Reference Librarian
Bobrek, Nancy. Assistant Librarian. Collection Development Librarian
Cavanagh, Shirley. Librarian. Access Services Division Head
Cheng, June. Associate Librarian. Education Reference Librarian
Clerc, Sue. Associate Librarian. Electronic Resources Coordinator
Hedreen, Rebecca. Assistant Librarian. Distance Learning Coordinator
Holmer, Paul. Librarian. Special Collections Librarian
Hoyer, Edward. Associate Librarian. Periodicals and Microforms Librarian
Klassen, Tim. Associate Librarian. Systems Librarian
Miller, Susan. Assistant Librarian. Library Instruction Coordinator
Re, Tina. Librarian. Arts Librarian/Special Collections
Reynaga, Alba. Associate Librarian. Social Sciences Reference Librarian
Schofield-Bodt, Cindy. Librarian. Technical Services Division Head
Shyam, Winnie. Librarian. Head of Reference
Swenson, Katherine. Assistant Librarian. Cataloging Librarian
Toce, Jacqueline. Assistant Librarian. Catalog Librarian
Tomasko, Diane. Associate Librarian. Business Reference Librarian
Wu, Hing. Associate Librarian. Technical Services Librarian

[16.8 FTE]
Adjunct Faculty

Godfrey, Seth. Adjunct Reference Librarian

Jones, Karla. Adjunct Reference Librarian

McCormack, Tom. Adjunct Reference Librarian [see below]

Simon, David. Adjunct Cataloging Librarian

Skalko, Carol. Adjunct Reference Librarian

Yacono, Colleen. Adjunct Reference Librarian

[About 1.4 FTE]

Full-Time Staff

Balkauskas, Arlene. Office Assistant – Technical Services

Celentano, Thomas. Library Technician – Technical Services: Acquisitions

Clement, Marsha. Office Assistant – Access Services: Circulation

Cohen, Lori. Messenger and Supply Clerk – Technical Services

Collison, Steve. Administrator V. Server Support Specialist/Systems Administrator

Groneman, Karl. Library Technical Assistant, Evening Circulation Supervisor – Access Services

Marks, Denise. Office Assistant – Library Office

McCormack, Tom. Library Technical Assistant, Information Services Assistant - Reference

Migliaro, Mary. Library Technician – Technical Services: Cataloging

Paris, Beth. Library Technical Assistant – Access Services: Interlibrary Loan

Shea, Karen. Clerk – Technical Services

Weiler, Margaret. Library Technical Assistant - Technical Services: Serials
Wilk, Kim. Library Technical Assistant – Access Services: Acquisitions
[12 FTE]

University Assistants
Ellsworth, Ethan. University Assistant – Access Services
Jungebult, Samuel. University Assistant – Technical Services
Perry, Kelly. University Assistant – Access Services: Interlibrary Loan
Schilling, Derek. University Assistant – Special Collections
Terlaga, Marilyn. University Assistant – Technical Services
[2.5 FTE]

Students
[About 3.5 FTE]

LEARNING RESOURCES CENTER

All Staff
Boppert, Peter. Director - Learning Resource Center & Curriculum Laboratory
Downer, Sophia. University Assistant – Learning Resource Center
Gaudio, Garret. University Assistant – Learning Resources Center
Pietrandrea, Victor. University Assistant – Learning Resources Center
Zamouri, Ali. Assistant Librarian. Reference Librarian – Learning Resources Center & Curriculum Laboratory
[About 5 FTE including 1.5 students]

[Updated 7/5/07]